

Facilities Meeting Agenda and Notes Updated 1-13- 2023

I Facility Project Updates:

- a. **Church**
 - i. **Windows Phase III** –
 - ii. **Work delayed due to Whitney issues** - Expect work to resume by end of January
 - iii. **McPhillips** –
 - 1. waiting on quote for East Egress heater
- b. **Rectory**
- c. **Hall**
 - i. Portable wifi unit to be purchased for lower hall in January for fellowship
 - ii. Kitchen floor needs to be repainted post McPhillips heating pipe work
- d. **Mission House**
 - i. Did patch work repair on south west corner of flat roof but issue remain. Some straps on the gutters are broken. Note: Need to look at future roof and gutter work- flat roof in bad shape.
- e. **Grounds**
 - i. Parking Lot – spring
 - ii. Creation Care Grant Awards:
 - 1. Grant Awarded for Butterfly garden
 - 2. Grant Awarded - Grant to perform an ecco engineering review. Awaiting further information from NEOSD rearding funds distribution and gathering list of potential engineers to engage
- f. **Church Van**
 - i. Looking at options for the purchase of a 8-12 passenger van
 - ii. Right now, no inventory in used vehicles but will keep on the search

II. Future Facility Project Considerations

- a. **Eco Projects Creation Care:**
 - i. Solar panels – Proposal from Solar Connection regarding possibilities of installation of solar panels on the club and generators for power outages.
- b. **Electrical Audit of the Parish Campus** – Recommendation to have an electrical engineer evaluate current electrical systems and usage for all parish buildings to determine current power usage and evaluate if there is a need for additional electrical panels and capacity can handle future plans.
 - i. JBD Electrical provided an evaluation with recommendations of the electrical service from the CPP pole to the church to the rectory. Recommendations made to have CPP replace outdated and corroded transformer and wiring to church.
 - ii. Electrical work recommended by Diocese Insurance to clean or replace switch for power disconnect box in church. (recommended but not critical)
- c. **Signage**
 - i. General signage for Church, Club, Rectory and Mission House
 - ii. Sign areas by club doors for posting information (no signs on doors)
- d. **Awnings** for hall doors Suggestion made to consider lighting under awning.

- e. **Lighting Audit** – Audit of lighting in buildings and on campus. Andrew Misich can help determine if there are potential energy savings in moving to LED.

III. **Deferred Facility Project Considerations**

- a. **Church Ventilation** –
 - i. Future thoughts regarding church window ventilation
 - ii. Could windows be modified in back of church sacristy to handle room A/C unit?
 - iii. Is Electrical up to adding a A/C unit back there?
- b. **Ventilation / Climate Control** – Recommendation that meeting and work areas should be ventilated for air purification and/or climate control
 - i. Rectory first floor – received “discovery” bids from BNK and Stack.
 - ii. Hall - Oak Room - received “discovery” bids from BNK and Stack.
 - iii. Hall – Lower Hall - Waiting on McPhillips bid to add compressor to existing air exchange unit