

## Facilities Meeting Agenda – 5-17-2023

### Agenda Items:

- **Current Facilities Project Updates**
- **Future discussion points**
  - a. **Church**
    - i. **Windows Phase III** –2 Stained glass windows being installed. Work begun on May 15<sup>th</sup> with plans to finish within a week. After the 2 windows are installed the 3<sup>rd</sup> “Rose” window will be removed.
    - ii. **McPhillips** –
      - 1. Met with Pat – discussed the start of installation of a baseboard heater need in East Egress- – awaiting update
    - iii. **Discussion Points:**
      - 1. Coping Repair on Westside of Church – email regarding quote to repair damaged area and fabrication of metal cover to match others.
      - 2. Westside masonry and undercroft work – oversight, bids, logistics and timing
      - 3. Next round of windows work
  - b. **Rectory**
    - i. **General Painting** – first floor front hallway and bathroom touch-up -Completed
  - c. **Hall**
    - i. **Discussion Point: 2023-2024 Faith Formation Needs**
      - a. Need ideas regarding space given growing enrollment (larger class sizes)
      - b. Temporary vs permanent solutions
      - c. Ideas to make Ballroom, Oak Room or Lower Hall work
      - d. Other spaces
  - d. **Mission House**
    - i. Discussions regarding future of Mission House in process – Stella Maris is interested in a long-term lease.
      - 1. **Discussion Point:** Stella has requested adding Air Conditioning to the facility. 2 quotes received (BNK and Stack) A 3<sup>rd</sup> quote is in process.
  - e. **Grounds**
    - i. Parking Lot – **Discussion Point: Parking Lot repair**
      - 1. Ohio Paving & Construction provided quote. Estimate for 2 tons asphalt patching (Est approx. -6 - 3x3 potholes) with roller - \$2000
    - ii. 2 Creation Care Grant Awards:
      - 1. **Kateri Garden (Butterfly Garden) Discussion Point:**
        - a. a. Creation Care is looking for possible sites on the campus Awarded for Ecco/Butterfly garden
        - b. Grant funds received - \$1000 - size, statuary and upkeep?
        - c. Space on back green space behind the church (NE corner of Whitman and W 33<sup>rd</sup> Place with 4’ offset from roads)
      - 2. Grant Awarded - Grant to perform an Ecco engineering review.

- a. Grant awarded
- b. Jared Bartley reaching out to potential design engineers

**iii. Outside Lighting**

**1. Discussion Point: G&B Electric – Bid Phase 3 Review**

- a. 2-3 additional LED lights in the back of the Church/Rectory/Mission House area. 1- Out the rectory back door, 1- South East Corner of Mission House, and 3) one on the North West Corner of the Church (parking lot area).

**f. Church Van**

- i. Looking at options for the purchase of an 8-12 passenger van
- ii. Met with Ganley salesperson Wickliffe – looked at new vehicle option - \$65000.
- iii. Have request in to watch for used vehicles when they come available.

**g. Other**

**i. Discussion Point: AED and Narcan Availability**

**1. AED and Narcan on Parish Grounds**

- a. Placement, signage and training

**II. Future Facility Project Considerations**

- a. **Electrical Audit of the Parish Campus** – Recommendation to have an electrical engineer evaluate current electrical systems and usage for all parish buildings to determine current power usage and evaluate if there is a need for additional electrical panels and capacity can handle future plans.
  - i. Meeting with Tim Jones on 5-5-23 10am.
  - ii. **Lighting Audit** – potential energy savings in moving to LED.
    - 1. **Solar panels** – Proposal from Solar Connection regarding possibilities of installation of solar panels on the club and generators for power outages.
- b. Campus Building Evaluation and Strategic Planning – Contact from Prospectus Architecture regarding campus building study work.
- c. Electrical work recommended (but not critical) by Diocese Insurance to clean or replace switch for power disconnect box in church.)
- d. **Signage**
  - i. General signage for Church, Club, Rectory and Mission House
  - ii. Sign areas by club doors for posting information (no signs on doors)
- e. **Awnings** for hall doors Suggestion made to consider lighting under awning.

**III. Deferred Facility Project Considerations**

- a. **Church Ventilation** –
  - i. Future thoughts regarding church window ventilation
  - ii. Could windows be modified in back of church sacristy to handle room A/C unit?
  - iii. Is Electrical up to adding a A/C unit back there?
- b. **Rectory and Hall Ventilation / Climate Control** – Recommendation that meeting and work areas should be ventilated for air purification and/or climate control
  - i. Rectory first floor – received “discovery” bids from BNK and Stack.
  - ii. Hall - Oak Room - received “discovery” bids from BNK and Stack.

- iii. Hall – Lower Hall - Waiting on McPhillips bid to add compressor to existing air exchange unit