

Facilities Meeting Notes – 5-17-2023

Agenda Items:

- **Current Facilities Project Updates**
- **Future discussion points**
 - a. **Church**
 - i. **Windows Phase III** –2 Stained glass windows on eastside installed. Completed 5-25-23
 - ii. Rose window and 2 sacristy windows are scheduled to be pulled at the beginning of August.
 - iii. **McPhillips** –
 - 1. Radiator for church east egress on order.
 - 2. Repair for Mission house pipe to be scheduled.
 - iv. **Discussion Points:**
 - 1. Coping Repair on Westside of Church – email regarding quote to repair damaged area and fabrication of metal cover to match others.
 - a. Reached out to Steve Williston with Osborn for advice on when to repair in light of the future planned west wall repairs
 - 2. Westside masonry and undercroft work – oversight, bids, logistics and timing
 - 3. Next round of windows work- Phase IV - TBD
 - b. **Rectory**
 - i. **General Painting** – first floor front hallway and bathroom touch-up -Completed
 - c. **Hall**
 - i. **Discussion Point: 2023-2024 Faith Formation Needs**
 - a. Decision made to utilize meeting room space of IRTF and also open up that space to include area where Hummingbird Project currently rents.
 - b. Hummingbird is considering storing items up in the theater back room stage area.
 - d. **Mission House**
 - i. **Stella Maris**
 - 1. Diocese approval received for Stella Maris 5 year lease and also installation of HVAC units.
 - e. **Grounds**
 - i. **Parking Lot – Discussion Point: Parking Lot repair**
 - 1. Ohio Paving & Construction provided repairs – completed
 - ii. **2 Creation Care Grant Awards:**
 - 1. **Kateri Garden (Butterfly Garden) Discussion Point:**
 - a. Grant funds received - \$1000 and \$2500 additional
 - b. Space on back green space behind the church (NE corner of Whitman and W 33rd Place with 4’ offset from roads)
 - 2. Grant Awarded - Grant to perform an Ecco engineering review.
 - a. Grant awarded

- b. Jared Bartley reaching out to potential design engineers

iii. **Outside Lighting**

1. **Discussion Point: G&B Electric – Lights on Order**

- a. 2-3 additional LED lights in the back of the Church/Rectory/Mission House area. 1- Out the rectory back door, 1- South East Corner of Mission House, and 3) one on the North West Corner of the Church (parking lot area).

f. **Church Van**

- i. Looking at options for the purchase of an 8-12 passenger van
- ii. Met with Ganley salesperson Wickliffe – looked at new vehicle option - \$65000.
- iii. Have request in to watch for used vehicles when they come available.

g. **Other**

i. **Discussion Point: AED and Narcan Availability**

1. **AED and Narcan on Parish Grounds**

- a. **Placement, signage and training**

II. **Future Facility Project Considerations**

- a. **Electrical Audit of the Parish Campus** – Recommendation to have an electrical engineer evaluate current electrical systems and usage for all parish buildings to determine current power usage and evaluate if there is a need for additional electrical panels and capacity can handle future plans.
 - i. Meeting with Tim Jones on 5-5-23 10am.
 - ii. **Lighting Audit** – potential energy savings in moving to LED.
 - 1. **Solar panels** – Proposal from Solar Connection regarding possibilities of installation of solar panels on the club and generators for power outages.
- b. Campus Building Evaluation and Strategic Planning – Contact from Prospectus Architecture regarding campus building study work.
- c. Electrical work recommended (but not critical) by Diocese Insurance to clean or replace switch for power disconnect box in church.)
- d. **Signage**
 - i. General signage for Church, Club, Rectory and Mission House
 - ii. Sign areas by club doors for posting information (no signs on doors)
- e. **Awnings** for hall doors Suggestion made to consider lighting under awning.

III. **Deferred Facility Project Considerations**

- a. **Church Ventilation** –
 - i. Future thoughts regarding church window ventilation
 - ii. Could windows be modified in back of church sacristy to handle room A/C unit?
 - iii. Is Electrical up to adding a A/C unit back there?
- b. **Rectory and Hall Ventilation / Climate Control** – Recommendation that meeting and work areas should be ventilated for air purification and/or climate control
 - i. Rectory first floor – received “discovery” bids from BNK and Stack.
 - ii. Hall - Oak Room - received “discovery” bids from BNK and Stack.
 - iii. Hall – Lower Hall - Waiting on McPhillips bid to add compressor to existing air exchange unit