

Facilities Meeting Notes – 8-16-2023

Agenda Items:

- Current Facilities Project Updates

a. Church

- i. **Windows Phase III** –Rose window and 2 sacristy windows are being pulled for work this week.
- ii. **McPhillips** –
 1. Radiator for church east egress will be installed this month.
 2. Repair for Mission house boiler pipes completed
- iii. **Discussion Points:**
 1. Coping Repair on Westside of Church – Barry Diedrick with Industrial Energy Systems, Inc. has confirmed that they will schedule us for the corner damaged area and fabrication of metal cover to match others.
 2. Restoration selected Osborn Engineering as the Engineering Service provider for the Repair and Maintenance of the West Face and Basement of the Church.
 - a. Request to proceed letter to Diocese will go out this
 3. Pat Macoska, organist, met with Father Gurnick regarding refurbishment / repairs needed on the organ. Next step if for Pat to present needs to Restoration committee.

b. Rectory

- i. **General Painting** – first floor front hallway and bathroom touch-up -Completed

c. Hall

- i. **Discussion Point: 2023-2024 Faith Formation Needs**
 - a. Decision made to utilize meeting room space of IRTF and also open up that space to include area where Hummingbird Project currently rents.
 - b. Hummingbird has moved material to Ballroom back of stage for storage purposes
 - c. IRTF is clearing out material this week with the help of facility team.

d. Mission House

- i. Stella Maris
 1. HVAC installed and 5-year contract signed as of August 1st.

e. Grounds

- i. Parking Lot
 1. Parking Lot painting to be done by G-force \$450
- ii. 2 Creation Care Grant Awards:
 1. **Kateri Garden (Butterfly Garden) Discussion Point:**
 - a. Grant funds received - \$1000 and \$2500 additional
 - b. Space on back green space behind the church (NE corner of Whitman and W 33rd Place with 4' offset from roads)
 2. Grant Awarded - Grant to perform an Ecco engineering review.
 - a. Grant awarded

- b. Environmental Design Groups selected for the Design work.
Project cost capped at \$25,00 (equal to grant funds)

iii. Outside Lighting

1. G&B Electric – bases installed

- a. Estimated ship date of poles September 8, 2023 Estimate End of September installation

f. Church Van

- i. Reached out to 2 possible dealers about a van... no luck
- ii. Met with Ganley salesperson Wickcliffe – looked at new vehicle option - \$65000.
- iii. Working with Frank Graley at Liberty Ford in Brunswick to watch out for used vehicles when they come available.
- iv. 8-27 Bulletin – provide update to parishioners of search status

g. Other

- i. **Discussion Point: Group going Worship Safety Training Class in September**
- ii. **Put together future parish training for House of Worship Training, AED and Narcan Availability**
 - 1. **AED and Narcan on Parish Grounds**
 - a. **Placement, signage and training**

II. Future Facility Project Considerations

- a. **Electrical Audit of the Parish Campus** – Recommendation to have an electrical engineer evaluate current electrical systems and usage for all parish buildings to determine current power usage and evaluate if there is a need for additional electrical panels and capacity can handle future plans.
- b. Meeting with Tim Jones on 5-5-23 10am.
 - i. **Discussion Point:** Not able to get CPP to provide electrical usage by the hour in order to determine peak usages evaluation. Suggested to reach out to Kerry McCormick, Ohio City Development group and Ruben Fuentez/Charlie
 - 1. Terry B. Reached out to Ruben to have electrical covers removed.
 - ii. **Lighting Audit** – potential energy savings in moving to LED.
 - 1. **Solar panels** – Proposal from Solar Connection regarding possibilities of installation of solar panels on the club and generators for power outages.
- c. Campus Building Evaluation and Strategic Planning – Contact from Prospectus Architecture regarding campus building study work.
- d. Electrical work recommended (but not critical) by Diocese Insurance to clean or replace switch for power disconnect box in church.)
- e. **Signage**
 - i. General signage for Church, Club, Rectory and Mission House
 - ii. Sign areas by club doors for posting information (no signs on doors)
- f. **Awnings** for hall doors Suggestion made to consider lighting under awning.

III. Deferred Facility Project Considerations

- a. **Church Ventilation** –
 - i. Future thoughts regarding church window ventilation
 - ii. Could windows be modified in back of church sacristy to handle room A/C unit?
 - iii. Is Electrical up to adding a A/C unit back there?

- b. **Rectory and Hall Ventilation / Climate Control** – Recommendation that meeting and work areas should be ventilated for air purification and/or climate control
 - i. Rectory first floor – received “discovery” bids from BNK and Stack.
 - ii. Hall - Oak Room - received “discovery” bids from BNK and Stack.
 - iii. Hall – Lower Hall - Waiting on McPhillips bid to add compressor to existing air exchange unit